

COMMISSION MEETING MINUTES  
January 17, 2006

The Board of Davis County Commissioners met in the Commission Chambers of the Davis County Courthouse, Farmington, Utah on January 17, 2006. Members present were Chairman Carol R. Page, Commissioner Dannie R. McConkie, Commissioner Alan Hansen, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May.

Approval of  
Personnel  
Policy Updates

Steve Baker, Personnel Director, presented personnel policy updates for the following:

- Code of Conduct
- #140 Miscellaneous Leaves
- #190 Workers Compensation
- #270 Outside Employment
- #430 Payroll Procedures
- #440 Resignation
- #470 Physical Fitness, P.O.S.T. Certified Officers

Highlights of changes:

- Code of Conduct – Standard of Conduct #3 addresses supervisor responsibilities.
- #140 Clarifies funeral leave allowed for death in the immediate family.
- #190 Following an injured employee’s return to work, medical absences related to claim shall be charged to sick, vacation, or compensatory time.
- #270 Employees on Workers Compensation leave can’t work another job.
- #430 Deleted savings bonds as a deduction.
- #440 Employees last day worked can’t be a holiday, Saturday, or Sunday.
- #470 Changes related to performance appraisal, appendices and clarifies procedures.

Commissioner McConkie made a motion to approve the policies as presented. Commissioner Hansen seconded the motion. All voted aye. The policies will be circulated to all departments.

UAC Bd. Of  
Directors  
Appointments  
for Carol Page  
and Dannie  
McConkie

A letter has been sent to Commissioner Page stating the Utah Association of Counties Executive Committee is in the process of appointing the 2006 Board of Directors. As stated in the bylaws, each county having a population exceeding 100,000 shall be entitled to appoint, through its legislative body, two members to the UAC Board of Directors to serve a one (1) year term. Commissioner Hansen made a motion to reappointment Commissioner Carol Page and Commissioner McConkie. Commissioner McConkie seconded the motion. A letter will be sent to UAC to advise them of the appointments.

Agreement  
#2006-11  
Dennis Wyman  
as  
Paramedic/EM  
Advisor

Kevin McLeod, Chief Deputy Davis County Sheriff’s Office, presented agreement #2006-11 with Dr. Dennis J. Wyman. He will continue to serve as the paramedic/EMD advisor for 2006. It is a payable in the amount of \$51,954.00. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to convene as the Board of Equalization. Commissioner McConkie seconded the motion. All voted aye.

Property Tax  
Register  
Approved

Commissioner Hansen made a motion to approve the property tax register as presented. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Hansen made a motion to reconvene the regularly scheduled commission meeting. Commissioner McConkie seconded the motion. All voted aye.

Personnel  
Register  
Approved

A personnel register was presented. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Check Registers Approved	<p>Check registers as prepared by the Davis County Clerk/Auditor’s Office were presented.</p> <p>Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.</p>
Personal Property Tax Register Approved	<p>A personal property tax register as prepared by the Davis County Assessor’s Office was presented.</p> <p>Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye.</p>
Agreement #2006-12 Utah Power for Incentive Agreement for Energy Efficient Measures	<p>Kevin McLeod, Chief Deputy Davis County Sheriff’s Office, presented agreement #2006-12 with Utah Power – Energy Efficiency Programs. This is a Utah Power Energy FinAnswer Incentive Agreement to Utah Power customers who install recommended electric energy efficiency measures. The jail expansion will install many features as recommended for possible reimbursement to Davis County of a maximum of \$61,639.00. Commissioner McConkie made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
Change Order #2005-53G Ascent Construction Inc. for Centerville Branch Library	<p>Pete Giacoma, Davis County Library Director, presented change order #2005-53G with Ascent Construction, Inc. for the Centerville Branch Library. The cost increase of \$3,723.51 is for additional landscaping at the southeast corner of the building and addition of weed barrier to all landscaped areas where cobblestone will be placed. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor. The dedication of the Centerville Library will be March 11, 2006.</p>
Amendment #2003-314B Dee W. Smith, Public Defender	<p>Steve Rawlings, Davis County Clerk/Auditor, presented an amendment #2003-314B for Dee W. Smith, Public Defender. It is for an additional \$10,000.00 on the contract which runs until December 31, 2006. Commissioner Hansen made a motion to approve. Commissioner McConkie seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.</p>
	<p>Commissioner McConkie stated that yesterday was the first day of the 2006 Utah Legislative Session. The division of the surplus money and the monitoring of various bills that will impact counties will be watched closely by Davis County.</p>
Term Designated for Comm. McConkie for So. Davis Recreation District Board Appointment	<p>Steve Rawlings, Davis County Clerk/Auditor asked for a clarification of an action as recorded in the December 20, 2005 minutes. Commissioner Dannie McConkie was appointed for a term to the South Davis Recreation District Board. The length of term is a four-year term which will end on December 31, 2009 in accordance with the bylaws for the district.</p> <p>One board position is vacant and pursuant to Section 17A-1-103 of the Utah Code, notice is to be given that a vacancy exists on the South Davis Recreation District Board. Commissioner McConkie made a motion to approve to post and publish the “Notice of Vacancy”. Commissioner Hansen seconded the motion. All voted aye.</p> <p>Meeting adjourned.</p>